

MSU Administrative Professional Association MEA/NEA
Minutes of Executive Board Meeting
Hybrid Meeting
January 10th, 2022
2:00 PM

APA Board Present: Jared Andrews, Darius Bradley, Sue Brandt, Jim Brinker, Becky Jo Farrington, Patricia Hampton, Heather Litts, Jamie Lynn Marks, Martin McDonough, Nicole Proctor-Kanyama, Gerlind Kiupel, Todd Ring, Leo Sell, Kandy Slack.

APA Board Excused: Jeremy Romel

MEA Staff Present: Dennis Kubas

Call to Order

Martin McDonough called the meeting to order and took a roll call of the board.

Welcome and Introduction

Approximately eleven general members attended virtually.
No members attended in-person.

Approval Of Agenda

Jim Brinker moved to approve the agenda with flexibility. Motion seconded by Jamie Lynn Marks and approved.

Approval of Meeting Minutes

Minutes of December 13th, 2022, presented to board. Date of November minutes corrected. Financial report dates amended to indicate October and November. Leo Sell moved to approve the minutes as amended. Seconded by Jamie Lynn Marks. Motion approved.

Official Guest(s) – None

REPORTS

President's Report

Report presented to the board electronically. Discussion regarding APA members not appearing correctly on MSU member lists. Posting for UniServ director position for APA now posted by MEA. Discussion regarding merit vs market equity raises and communication with MSU OER on this topic. Discussion regarding APA participation in the coalition of labor organizations at MSU and updates on the search for a new university president.

Vice President's Report

Report presented to the board electronically. Area Representatives are scheduling community engagements monthly. Additional community engagement events will be held for prospective members. Pat will present training sessions to Area Representatives and board members starting in February. APA members interested in participating in the Area Representative program should contact Pat Hampton. Discussion regarding APA Union Expo Spring or Summer of 2023 to advertise for APA and recruit more members. Pat is working to compile an updated APA/ MEA benefit list that can be presented to prospective members. APA is continuing to participate with the MSU College Assistance Migrant Program (CAMP) coat drive. Coats and all cold weather gear will be accepted at FRIB, 4000 Collins Road, or room C249 Holden Hall. Contact Cristina Rodas rodascr@msu.edu with questions. Quarterly check-in meetings with Area Representatives will take place in January and February.

Treasurer's Report

Sue Brandt presented the APA budget report as of 12/31/2022.

UniServ Director Report

Report from Dennis Kubas presented to the board electronically. The posting for the new UniServ director is active until January 18th. Discussion on language in the APA contract surrounding interim positions.

Committee Reports

Membership/Community Based Events – Kandy Slack requested members to call the APA office in any of their contact information changes in order to continue receiving APA updates. Kandy reported APA had 60.93% of members in good standing for December. Current percent for January is 60.85%.

Communications – Darius Bradley reported the members only area of the APA website is ready to go live once members are notified. Todd Ring reported the current web hosting is limited in functionality and will have a recommendation at the next meeting for a hosting company with additional features.

Legislative – Becky Jo Farrington reported the committee is participating the Dr. Martin Luther King Jr. Unity Dinner to promote voter education provide voter registration information. Register to vote: <https://mvic.sos.state.mi.us/> Additional information about non-partisan candidate recommendations available at www.meavotes.org. No APA dues money may be used to support or endorse political candidates.

Elections – No report.

Grievance – Martin McDonough gave a brief update on current grievance status. Three active grievances in arbitration at this time.

Finance Committee – Sue Brandt reported the annual audit should be available to the board at the February meeting.

Diversity Equity and Inclusion – Elbony Hawkins reported the committee would like to participate with the MLK commemorative celebration committee to host a film screening and panel discussion on January 18th in participation with MSU Libraries. She asked for board approval to host this screening and panel discussion at no cost to the APA. Kandy Slack moved to provide board support. Motion seconded by Pat Hampton and carried. The committee is also working with the Cezar Chavez planning committee for their event on March 31st at the MSU Union. DEI calendar dates are published in the newest APA newsletter.

Constitution and Bylaws – No update.

Professional Trainings / Conferences

No update.

Member Questions, Comments and Concerns

Members had the opportunity to ask questions.

BUSINESS AND DISCUSSION ITEMS

Old Business

JHCC

Martin McDonough reported MSU is still working on the logistics for a new buy-up dental plan that will be offered to members.

Negotiation Committee

Martin McDonough is working with the temporary MEA Uniserv Director to begin committee work.

New Business

2023 Elections Committee Appointment

Martin McDonough presented Kasey Wilson – chair, Jim Brinker, Apa Victory, Heather Litts, and Candi Herringa for board approval. Jamie Lynn Marks moved for board concurrence. Motion seconded by Kandy Slack and carried.

MAHE Membership Discussion

Martin McDonough has requested APA membership via letter to MAHE. MAHE bylaw changes now permit education support staff unions and will allow for APA membership. Martin will continue to attend MAHE meetings in the future. Leo Sell commented that APA had a vote at MAHE meetings in the past.

Board Stipend Discussion

Jim Brinker moved to create a subcommittee to put together a policy for APA Board member dues rebate. Motion seconded by Nicole Proctor-Kanyama and carried. Leo Sell recommended the motion include a member of the finance committee. Motion amended with agreement of the maker and seconder. Martin McDonough proposed Jim Brinker as chair, and Jim agreed. Sue Brandt reported the finance committee met and recommended having non-board members Cindy Helms and Erin West to join the committee, along with Jamie Lynn Marks. Amendments approved by Jim Brinker and Nicole Proctor-Kanyama. Kandy Slack recommended providing this opportunity to other Area Representatives. Motion carried. Gerlind Kiupel opposed.

ANNOUNCEMENTS

Upcoming APA Executive Board Meeting (Hybrid for Members)

February 14th, 2023, 2pm, MEA HQ

Upcoming MEA Events

Winter Conference – February 1-3, 2023

Representative Assembly, April 21, 2023 – MSU Kellogg Center – All day

Region 8 February 15, 2023, Region 8 Candidate Night

March 15, 2023, Region 8 Budget Hearing

Upcoming NEA Events

Adjournment

Nicole Proctor-Kanyama moved to adjourn. Motion seconded by Jim Brinker and carried.

8H Coordinating Council

Meeting minutes are respectfully submitted by Jared Andrews