

MSU Administrative Professional Association MEA/NEA
Minutes of Executive Board Meeting
Hybrid Meeting
October 11th, 2022
2:00 PM

APA Board Present: Darius Bradley, Sue Brandt, Jim Brinker, Patricia Hampton, Gerlind Kiupel, Jamie Lynn Marks, Martin McDonough, Nicole Proctor-Kanyama, Leo Sell, Kandy Slack.

APA Board Excused: Jared Andrews, Becky Jo Farrington, Heather Litts, Jeremy Romel, Todd Ring

MEA Staff Present: Shannon Alston

Call to Order

Martin McDonough called the meeting to order and took a roll call of the board.

Welcome and Introduction

Approximately fourteen general members attended virtually.

Approval Of Agenda

Jim Brinker moved to approve the agenda with flexibility. Motion seconded by Nicole Proctor-Kanyama and approved.

Approval of Meeting Minutes

Minutes of September 13th, 2022, presented to board. Jim Brinker moved to approve the minutes as amended. Seconded by Pat Hampton. Motion approved.

Official Guest(s) – None

REPORTS

President's Report

Report presented to the board electronically.

Vice President's Report

Report presented to the board electronically.

Treasurer's Report

Sue Brandt presented the August financial statement to the board. The report includes a copy of the APA savings balance as requested at the August meeting.

UniServ Director Report

Report presented to the board electronically.

JHCC

Shannon Alston reported that Delta Dental is working on an upgrade dental plan that will be available for a premium charge after the open enrollment period. A special enrollment period will be available once these options are solidified.

Committee Reports

Membership/Community Based Events – Kandy Slack presented the membership reports and discussed recent and upcoming events and training. Current percent of members in good standing to prospective members is 61.6%. Seventy-two new hires so far for the month of September. Group and one-to-one new member orientations are ongoing. APA Winter Coat Drive in conjunction with CAMP will take place again this year at Holden Hall. Bins to collect contributions are available upon request.

Communications – Darius Bradley announced the upcoming newsletter deadline: Friday, 21 October 2022. Darius Bradley moved to let the Communications Committee place specific APA website pages behind a member log-in. Kandy Slack seconded, the motion passed. Members will receive an email with their login credentials which is not the MSU login.

Legislative – Becky Jo Farrington had asked Pat Hampton to report that the candidate forum for members to meet MSU Board of Trustee Candidates in conjunction with the union for non-tenure track faculty is scheduled for October 12th. Registration deadline is extended to 5pm same day. Mid-term elections this November. Register to vote: <https://mvic.sos.state.mi.us/>

Elections – No update.

Grievance – Martin McDonough gave a brief update on current grievance status. Three active grievances at this time.

Finance Committee – No update.

Diversity Equity and Inclusion – No update (Elbony Hawkins is excused today).

Constitution and Bylaws – No update.

APA Hybrid Meetings – No update.

Professional Trainings / Conferences

Sue Brandt, Pat Hampton, Jamie Lynn Marks, Martin McDonough, and Kandy Slack attended various trainings of the MEA BFCL Governance Super Week.

Member Questions, Comments and Concerns

Members had the opportunity to ask questions.

BUSINESS AND DISCUSSION ITEMS

Old Business

Strategic Planning – Shannon Alston estimates that we need at least one full day. Martin McDonough will inquire about release time.

New Business

Negotiations Committee

The list of names for the Negotiations Committee was submitted electronically. Martin McDonough moved to approve the list, Jim Brinker seconded. Motion passed. The Bargaining Team is a subset of the Negotiations Committee.

Audit

Sue Brandt moved to perform a full audit with ALG, seconded by Jamie Lynn Marks. Motion carried.

MEA Rebate Program

Kandy Slack provided information about the MEA Dues Rebate Program. Kandy Slack moved to offer this program to members as soon as possible. Seconded by Jim Brinker. Motion passed.

ANNOUNCEMENTS

Upcoming APA Executive Board Meeting (Location TBD)

November 1, 2022, 2pm

APA General Membership Meeting (Location TBD)

November 1, 2022, following the Executive Board meeting

Upcoming MEA Events

Region 8, October 19, 6pm MEA HQ
MEA Higher Ed Conference

Adjournment

Nicole Proctor-Kanyama moved to adjourn. Motion seconded by Jamie Lynn Marks and carried.

8H Coordinating Council

APA Michigan State University
Administrative Professional Association
Affiliated with Michigan Education Association

Meeting minutes are respectfully submitted by Gerlind Kiupel.