

MSU Administrative Professional Association MEA/NEA
Minutes of Executive Board Meeting
Virtual Meeting
August 9th, 2022
2:00 PM

APA Board Present: Jared Andrews, Darius Bradley, Sue Brandt, Jim Brinker, Becky Jo Farrington, Patricia Hampton, Gerlind Kiupel, Jamie Lynn Marks, Martin McDonough, Nicole Proctor-Kanyama, Todd Ring, Leo Sell, Kandy Slack.

APA Board Excused: Heather Litts, Jeremy Romel

MEA Staff Present: Shannon Alston

Call to Order

Martin McDonough called the meeting to order and took a roll call of the board.

Welcome and Introduction

Approximately eighteen general members attended virtually.

Approval Of Agenda

Jim Brinker moved to approve the agenda with flexibility. Motion seconded by Todd Ring and approved.

Approval of Meeting Minutes

Minutes of June 7th, 2022, presented to board. Jim Brinker moved to approve the minutes. Seconded by Pat Hampton. Motion approved.

Official Guest(s) – None

REPORTS

President's Report

Report presented to the board electronically. Discussion regarding conversations with executive vice-presidents and employee retention. Discussion regarding staffing changes at MSU Health Team.

Vice President's Report

Report presented to the board electronically. ARs are working to promote community engagement through upcoming virtual and in-person events. Discussion regarding ways to connect with potential members.

Treasurer's Report

Sue Brandt presented the June and July financial statement to the board.

UniServ Director Report

Report presented to the board electronically. Shannon Alston reported more-you-know sessions will resume in September. Discussion on JHCC consideration of changes to available dental plans.

Committee Reports

Membership – Kandy Slack presented the membership reports and discussed recent and upcoming events and training. 112 new hires so far in July and August. Group and one-to-one new member orientations are ongoing.

Community Based Events – The committee worked jointly with the membership committee to coordinate the Lugnuts game for member appreciation in July. The committee is also exploring participation in a football tailgate event on September 24th.

Communications – Darius Bradley reported the updates to the website should be available for review soon. The new site will incorporate a login to allow for differentiation between members and non-members. Darius has also been working with MEA organizers on website updates. The committee is still looking for members who would like to give a testimonial on why they are union members.

Legislative – A candidate forum is in the works for members to meet MSU Board of Trustee Candidates. Chairperson position is vacant currently.

Elections – No update.

Grievance – Martin McDonough gave a brief update on current grievance status.

Finance Committee – Sue Brandt reported the monthly cell phone stipend will be reduced for the 2022-2023 fiscal year.

Diversity Equity and Inclusion – Elbony Hawkins reported the committee will participate with the MLK collaborative committee and Cesar Chavez planning committees.

APA Hybrid Meetings – Todd Ring reported the committee is working on a proposal for needed technology. Discussion regarding additional space and network needs.

Professional Trainings / Conferences

Sue Brant gave an update on her in-person attendance at the 2022 NEA RA. Martin McDonough gave an update on his in-person attendance at the 2022 NCUEA and NEA RA. Kandy Slack spoke about her attendance at the MEA Summer Conference and co-presentation with Shannon Alston about member engagement in higher education.

Member Questions, Comments and Concerns

Members had the opportunity to ask questions.

BUSINESS AND DISCUSSION ITEMS

Old Business

New Business

Committee Appointments

Standing and Ad Hoc committee members for 2022-2023 presented to the board electronically. Todd Ring moved to adopt the list as presented. Motion seconded by Pat Hampton and carried.

APA 22-23 Budget

Sue Brandt moved the 2022-2023 budget. Motion seconded by Jamie Lynn Marks. Discussion about APA savings breakdown and MEA/ NEA costs. Discussion regarding bringing the motion as an individual instead of on behalf of the committee. Kandy Slack requested the entire balance of the APA savings be presented to the board. Pat Hampton objected to the amount allocated to community lunches and noted community lunches are not held at this residence halls as reflected by the per person rate in the budget. Discussion asked about the increase in projected dues income. Discussion about the responsibility of the finance committee. Discussion about communicating with committee chairs in order to reduce budget. Motion carried. Kandy Slack, Pat Hampton, and Jared Andrews abstained.

APA Policy on Issuing Gifts/Prizes

Sue Brandt moved the adoption of the prizes and gifts policy, seconded by Becky Jo Farrington. Discussion regarding legal obligations regarding total value of \$600 or more. Discussion regarding responsibility of maintaining the tracker log. Discussion of limiting total gifts/prizes to less than \$600 per year. Motion carried. Kandy Slack and Pat Hampton abstained.

Labor Day Postcard

Martin McDonough asked for input on how to proceed. Darius Bradley said he has the template to be submitted to Shannon. Kandy Slack gave historical information on MEA printing services.

ANNOUNCEMENTS

Upcoming APA Executive Board Meeting (Virtual)

September 13, 2022, 2pm

Adjournment

Jim Brinker moved to adjourn. Motion seconded by Jamie Lynn Marks and carried.

8H Coordinating Council

Meeting minutes are respectfully submitted by Jared Andrews