

MSU Administrative Professional Association MEA/NEA
Minutes of Executive Board Meeting
Virtual Meeting
March 8th, 2022
2:00 PM

APA Board Present: Jared Andrews, Darius Bradley, Sue Brandt, Jim Brinker, Becky Jo Farrington, Patricia Hampton, Gerlind Kiupel, Heather Litts, Jamie Lynn Marks, Martin McDonough, Nicole Proctor-Kanyama, Todd Ring, Leo Sell, Kandy Slack.

APA Board Excused: Jeremy Romel

MEA Staff Present:

Call to Order

President McDonough called the meeting to order and took a roll call of the board.

Welcome and Introduction

Approximately 16 general members attended virtually.

Approval Of Agenda

Jim Brinker moved to approve the agenda with flexibility. Motion seconded by Jamie Lynn Marks and approved.

Approval of Meeting Minutes

Minutes of February 8, 2022, presented to board. Corrected membership committee meeting date from January to February. Kandy Slack moved to approve the minutes as corrected. Seconded by Jim Brinker. Motion approved.

Official Guest(s) – None

REPORTS

President's Report

Report presented to the board electronically.

Vice President's Report

Report presented to the board electronically. ARs are working to promote community engagement through upcoming virtual events. Events are also in the works to engage prospective members. Pat is continuing AR check-in meetings to understand member interactions in their area.

Treasurer's Report

Sue Brandt presented the February financial statement to the board. Discussion regarding MEA UniServ Training Grant.

UniServ Director Report

Shannon Alston presented her report to the board electronically. Shannon is excused this month.

Committee Reports

Membership – Kandy Slack presented the membership reports and discussed recent and upcoming events and training. Discussion regarding including historical numbers in future reports for comparison.

Community Based Events – The committee met with the membership committee last week to begin examining next steps for upcoming events. APA is still participating in a coat drive collaboration with the MSU College Assistance Migrant Program (CAMP). Items can be dropped off at any time throughout the week at **Migrant Student Services (Holden Hall C249)**. The office is open from 8:00 am – 8:00 pm, Monday – Thursday, and 8:00 am – 5:00 pm on Fridays.

Communications – No update.

Legislative – No update.

Elections – Next APA election is in March. Nominations are open through February 18th. Election information will be sent directly to members as well as the APA website and Facebook. Voting is March 15th – 24th.

Grievance – Martin gave an update on grievances. Only one grievance outstanding at this time.

Finance Committee – The committee met last month and is working on a policy and procedure surrounding recruiting for donations and disbursement of prizes.

Diversity Equity and Inclusion – Elbony Hawkins reported the committee has worked to get additional information on land grant acknowledgement. The committee is also working on a review of the University DEI report and will look to the board for further information and discussion.

Professional Trainings / Conferences

Sue Brandt attended the MEA Winter Conference and commented on pre-bargaining training. Martin McDonough attended the February MEA Power Hour and Winter Conference.

Member Questions, Comments and Concerns

Members had the opportunity to ask questions, comment or concerns.

BUSINESS AND DISCUSSION ITEMS

Exploring Return to In-Person Executive Board Meetings

Martin McDonough indicated planning is needed to begin this return. Discussion regarding forming a committee to address this in April.

JHCC

The committee is continuing to meet following the last round of bargaining.

Strategic Planning Retreat

Next session will be in April.

Communications Committee

Jamie Lynn Marks reported the committee would like to run a March madness basketball bracket for all APA members to provide some visibility to APA. Members and eligible members would be invited to participate. Kandy Slack moved for board concurrence. Leo Sell proposed a cap on grant funds and the committee agreed the amendment was friendly with a cap of \$250. Motion seconded by Jim Brinker and carried. Sue Brandt abstained.

Logo Design

This item is tabled until the strategic retreat is complete.

Pat moved that the free review of the logo design by Martin's son be allowed to proceed once the mission and vision statements are complete. Motion seconded by Darius Bradley and carried.

Finance Committee Vacancy

Martin McDonough recommended Becky Jo Farrington to fill the vacancy on the finance committee. Sue Brandt moved for board concurrence. Motion seconded by Leo Sell and carried.

Finance Committee

ANNOUNCEMENTS

Upcoming APA Executive Board Meeting (Virtual)

April 12, 2022, 2pm

Upcoming MEA Events

March 16, 2022, Region 8 meeting (Virtual)

March 18 - 19, 2022, MEA ESP Conference (MEA Headquarters)

April 20, 2022, MEA ESP Delegate Meeting 6-10pm

April 21 – 23, 2022, MEA Virtual Representative Assembly (RA)

May 18, 2022, Region 8 meeting (Virtual)

Upcoming NEA Events

July 2-6, 2022, NEA Representative Assembly (RA) Chicago, IL

Adjournment

Jim Brinker moved to adjourn. Motion seconded by Nicole Proctor Kanyama and carried.

8H Coordinating Council

Meeting minutes are respectfully submitted by Jared Andrews