

MSU Administrative Professional Association MEA/NEA
Minutes of Executive Board Meeting
Virtual Meeting
January 11th, 2022
2:00 PM

APA Board Present: Jared Andrews, Darius Bradley, Sue Brandt, Jim Brinker, Patricia Hampton, Tonya Jamison, Gerlind Kiupel, Heather Litts, Jamie Lynn Marks, Martin McDonough, Nicole Proctor-Kanyama, Todd Ring, Jeremy Romel, Leo Sell, Kandy Slack.

APA Board Excused:

MEA Staff Present:

Call to Order

President McDonough called the meeting to order and took a roll call of the board.

Welcome and Introduction

Approximately 16 general members attended virtually.

Approval Of Agenda

Jim Brinker moved to approve the agenda with flexibility. Motion seconded by Nicole Proctor-Kanyama and approved.

Approval of Meeting Minutes

Minutes of December 14, 2021, presented to board. Corrections were made to indicate the proposal for branding review would be at no cost and no action would be taken until after the strategic planning retreat. Kandy Slack moved to approve the minutes as corrected. seconded by Todd Ring. Motion approved.

Official Guest(s) – None

REPORTS

President's Report

Report presented to the board electronically. Discussion on members asking about resignation and supervisors complying with APA contract.

Vice President's Report

Report presented to the board electronically. ARs are working to promote community engagement through upcoming virtual events. APA will participate in the Martin Luther King Junior celebration on January 16th.

Treasurer's Report

Sue Brandt presented the December financial statement to the board. All grant expenses are now up to date.

UniServ Director Report

Shannon Alston presented her report to the board electronically. Shannon is excused today.

Committee Reports

Membership – Kandy Slack presented the membership reports and discussed recent and upcoming events and training. The committee will meet in January.

Community Based Events – The committee meets tomorrow. APA will plan to participate in the Martin Luther King Junior celebration in January. APA is participating in a coat drive collaboration with the MSU College Assistance Migrant Program (CAMP). Items can be dropped off at any time throughout the week at **Migrant Student Services (Holden Hall C249)**. The office is open from 8:00 am – 8:00 pm, Monday – Thursday, and 8:00 am – 5:00 pm on Fridays. The committee will plan to hold an APA football tailgate in the Fall.

Communications – Darius Bradley reported the next newsletter will be available in February. Forthcoming changes to the website are still being discussed.

Legislative – No Update

Elections – Next APA election is in March. Information will be forthcoming.

Grievance – Martin gave an update on grievances.

Finance Committee – No update

Diversity Equity and Inclusion –Elbony Hawkins reported the committee will be hosting a witness to the Martin Luther King Junior assassination as part of the 2022 celebration on January 16th. WKAR TV is helping to provide a recording to be viewed on Zoom.

Member Questions, Comments and Concerns

Members had the opportunity to ask questions, comment or concerns.

BUSINESS AND DISCUSSION ITEMS

Elections Committee

Martin McDonough presented Heather Litts – Chair, Jared Andrews, and Kasey Wilson as candidates for the APA 2022 election committee. Leo Sell moved for concurrence. Motion seconded by Nicole Proctor-Kanyama and carried.

Strategic Retreat Planning

The first meeting was on December 4th. The next meeting will be January 28th. Martin McDonough secured release time for board members. Meeting to be facilitated by Shannon Alston.

ANNOUNCEMENTS

Upcoming APA Executive Board Meeting (Virtual)

February 08, 2022, 2pm

Upcoming MEA Events

March 1 - 3, 2022, MEA Winter Conference

March 18 - 19, 2022, MEA ESP Conference (MEA Headquarters)

April 22 – 23, 2022, MEA Representative Assembly (RA) locations TBD

Adjournment

Nicole Proctor-Kanyama moved to adjourn. Motion seconded by Kandy Slack and carried.

Meeting minutes are respectfully submitted by Jared Andrews