

MSU Administrative Professional Association MEA/NEA
Minutes of Executive Board Meeting
Virtual Meeting
October 12th, 2021
2:00 PM

APA Board Present: Jared Andrews, Sue Brandt, Jim Brinker, Patricia Hampton, Tonya Jamison, Gerlind Kiupel, Heather Litts, Jamie Lynn Marks, Martin McDonough, Nicole Proctor-Kanyama, Todd Ring, Jeremy Romel, Leo Sell, Kandy Slack.

APA Board Excused: Darius Bradley

MEA Staff Present: Shannon Alston

Call to Order

President McDonough called the meeting to order.

Welcome and Introduction

Approximately 50 general members attended virtually.

Approval Of Agenda

Jim Brinker moved to approve the agenda with flexibility. Motion seconded by Jamie Lynn Marks and approved.

Approval of Meeting Minutes

Minutes of September 14, 2021, presented to board. It was noted that Leo's first name was missing from the attendance list. Tonya Jamison moved to approve the minutes as corrected seconded by Pat Hampton. Motion approved.

Official Guest(s) – None

REPORTS

President's Report

Report presented to the board electronically. Discussion regarding employee use of duty phones. Discussion regarding APA participation in NEA/MEA education round table meetings.

Vice President's Report

Report presented to the board. Discussed recruiting efforts and recent APA events. Upcoming community engagement sessions in October and November across campus for members. The recent AR training class is complete. Pat Hampton moved to allow presentation of new ARs to the board the as needed following their training completion instead of the present once per year.

Motion seconded by Tonya Jamison. Motion approved. Pat is now recruiting for new members to join the Area Representative program.

Treasurer's Report

Sue Brandt presented the September financial statement to the board.

UniServ Director Report

Shannon Alston presented report to the board. More-You-Know sessions will start again in October. A new series of training will also be presenting in partnership with the MSU Work Life office. Discussion regarding group grievance on the MSU vaccine mandate.

Committee Reports

Membership – Kandy Slack presented the membership reports and discussed recent and upcoming events and training. A fall celebration event for members and prospective members will be offered on Sunday, October 31st at the MSU Horticulture Gardens from 2-4PM.

Community Based Events –APA will plan to participate in the Martin Luther King Junior celebration in January.

Communications – Darius Bradley is excused today.

Legislative – Tonya Jamison reported that local general elections are taking place on November 2nd. Link to election information by county and Michigan online voter registration provided in the chat.

Elections – Heather Litts reported no new elections are in progress.

Grievance – Martin gave an update on grievances.

Finance Committee – Sue Brandt moved on behalf of the finance committee for APA to contract for ALG for our yearly audit. Motion seconded by Tonya Jamison and carried.

Diversity Equity and Inclusion – Elbony Hawkins reported the committee is reviewing the recent MSU DEI report. The committee is also working with the MLK committee to coordinate a presenter for the 2022 celebration.

Constitution and Bylaws Committee – Pat indicated committee will wait until after the board has had time to complete its strategic planning.

Professional Trainings/Conferences

None to report on.

Member Questions, Comments and Concerns

Members had the opportunity to ask questions, comment or concerns.

BUSINESS AND DISCUSSION ITEMS

Strategic Retreat Planning

Shannon Alston gave an update.

Grants Update

Initial proposal in development and will be presented before the November meeting.

ANNOUNCEMENTS

Upcoming APA Executive Board Meeting

November 9, 2021, 2pm Virtual Meeting

Annual Membership Meeting

November 9th

Upcoming MEA Events

October 22nd, Professional Issues in Higher Education Conference

October 20th, 6 p.m., Region 8 Council Virtual Meeting

December 1st, 6 p.m., Region 8 Council Virtual Meeting

Executive Session

Leo Sell moved to enter executive session to discuss bargaining strategy. Motion seconded by Tonya Jamison and carried. Motion to rise and report by Leo Sell and seconded by Tonya Jamison. Motion Carried.

Business From Executive Session

Leo Sell moved to accept the University's proposal to modify the ratified Tentative Agreement on healthcare and wages to reduce the retirement match reduction from 24 to 18 months and recommend approval to the membership. Motion seconded by Nicole Proctor-Kanyama carried.

Adjournment

Tonya Jamison moved to adjourn. Motion seconded by Kandy Slack and carried.

Meeting minutes are respectfully submitted by Jared Andrews