

MSU Administrative Professional Association MEA/NEA  
Minutes of Executive Board Meeting  
Virtual Meeting  
September 14<sup>th</sup>, 2021  
2:00 PM

**APA Board Present:** Jared Andrews, Darius Bradley, Sue Brandt, Jim Brinker, Patricia Hampton, Gerlind Kiupel, Heather Litts, Jamie Lynn Marks, Martin McDonough, Nicole Proctor-Kanyama, Todd Ring, Jeremy Romel, Leo Sell, Kandy Slack.

**APA Board Excused:** Tonya Jamison

**MEA Staff Present:** Shannon Alston

**Call to Order**

President McDonough called the meeting to order.

**Welcome and Introduction**

Approximately 40 general members attended virtually.

**Approval Of Agenda**

Jim Brinker moved to approve the agenda with flexibility. Motion seconded by Nicole Proctor-Kanyama and approved.

**Approval of Meeting Minutes**

Minutes of August 10, 2021, presented to board. Sue Brandt moved to approve the minutes seconded by Jeremy Romel. Motion approved.

**Official Guest(s) – None**

**REPORTS**

**President's Report**

Report presented to the board electronically. Discussion regarding MSU Covid vaccine mandate. Discussion regarding Letter of Agreement with MSU RHS.

**Vice President's Report**

Report presented to the board. Discussed recruiting efforts and recent APA events. If members have ideas on events, contact either Pat Hampton or Kandy Slack. 5 new ARs in training. MEA Ambassadors program. New AR appointments begin September 1.

**Treasurer's Report**

Sue Brandt presented the August financial statement to the board.

### **UniServ Director Report**

Shannon Alston presented report to the board. Much time spent on healthcare negotiations, employment issues, and vaccine mandates. Offered sessions on member benefits from MEA/NEA.

### **Committee Reports**

Membership – Kandy Slack presented the membership reports and discussed recent and upcoming events and training. September is national suicide awareness month. MSU EA resources shared in chat.

Community Based Events – The committee met last month to plan events. No in-person events are planned at this time. There is an opportunity to participate in the MSU homecoming parade on October 1<sup>st</sup>. APA will plan to participate in the Martin Luther King Junior celebration in January.

Communications – Darius Bradley reported the next newsletter will be available in October. Discussion of possible changes to the APA website.

Legislative – Tonya Jamison is excused.

Elections – Heather Litts reported the TA Ratification vote completed on August 30<sup>th</sup>. 796 members participated. 563(71%) voted yes and 233(29%) voted no. Leo Sell moved to accept the report of the elections committee. Motion seconded by Kandy Slack and carried.

Grievance – Martin gave an update on grievances.

Finance Committee – No report

Diversity Equity and Inclusion – Jeremy reported the committee has been reviewing the DEI report sent out by President Stanley. They are also reviewing equal representation on hiring. Thanks to Elbony and Jeremy for their work on DEI.

Constitution and Bylaws Committee – Pat indicated committee will wait until after the board has had time to complete its strategic planning.

### **Professional Trainings/Conferences**

None to report on.

### **Member Questions, Comments and Concerns**

Members had the opportunity to ask questions, comment or concerns.

## **BUSINESS AND DISCUSSION ITEMS**

### **Strategic Planning**

Shannon Alston gave an update.

### **APA Website Changes**

Darius gave an update on proposed changes.

## **ANNOUNCEMENTS**

### **Upcoming APA Executive Board Meeting**

October 12, 2021, 2pm Virtual Meeting

### **Upcoming MEA Events**

September 15, 6 p.m., Region 8 Council Virtual Meeting

### **Executive Session**

Nicole Proctor-Kanyama moved to enter executive session to discuss bargaining strategy. Motion seconded by Leo Sell and carried. Motion to rise and report by Kandy Slack and seconded by Jamie Lynn Marks. Motion Carried.

### **Business From Executive Session**

Leo Sell moved to authorize Martin McDonough and Shannon Alston as APA representatives to demand to bargain at any point they need during the ongoing wage and healthcare negotiations. Motion seconded by Nicole Proctor-Kanyama and carried.

### **Adjournment**

Darius Bradley moved to adjourn. Motion seconded by Pat Hampton and carried.

Meeting minutes are respectfully submitted by Jared Andrews