

MSU Administrative Professional Association MEA/NEA
Minutes of Executive Board Meeting
Virtual Meeting
June 8th, 2021
2:00 PM

APA Board Present: Jared Andrews, Darius Bradley, Sue Brandt, Jim Brinker, Pat Hampton, Heather Litts, Jamie Lynn Marks, Martin McDonough, Nicole Proctor-Kanyama, Todd Ring, Jeremy Romel, Kandy Slack

Excused: Tonya Jamison, Leo Sell

MEA Staff Present: Shannon Alston

General Members Present: 26 members attended via Zoom webinar.

CALL TO ORDER

Martin McDonough called the meeting to order and conducted a roll call of the board.

Welcome and Introduction

Welcome to all members attending this Zoom webinar!

Approval of Agenda

Jim Brinker moved to approve the agenda with flexibility. Motion seconded by Kandy Slack and carried.

Approval of Meeting Minutes

Minutes of May 11th. Jim Brinker moved to approve the minutes as amended. Motion seconded by Darius Bradley and carried.

REPORTS

President's Report

Martin McDonough presented his president's report with discussion regarding member issues, meetings, and events. The report was distributed to the board electronically. Martin and Shannon attended the Hunter College Conference recently.

Vice President's Report

Pat Hampton provided her report to the board electronically. Pat gave an update on the growth of the Area Representative program. The new training series started on April 28th. The topic for the next current AR/Executive Board training on June 9th from 12-1:30pm will focus on MEA benefits. Pat is continuing to meet one-on-one with each AR yearly. Two Area Representatives

have been selected to participate in the MEA Ambassadors program. A new survey has been launched to help recruit potential members. Results will be available in August. Pat thanked all the Area Representatives who attended the last meeting. Members interested in joining the Area Representative program should contact Pat Hampton.

Treasurer's Report

Sue Brandt provided her report with updated financial statements as of May 31, 2021. The report was distributed to the board electronically.

MEA Uniserv Report

Shannon Alston presented her report with discussion regarding outreach/training, organizing, and member issues. The report was provided to the board electronically. Additional MEA benefit trainings are available June 15th, July 13th, and August 17th. Shannon is investigating some positions which have recently been removed from the APA recognition clause list.

Committee Reports

Membership – Kandy Slack provided her report to the board electronically. Kandy reported APA has 1,904 members in good standing and 17 new members since the last meeting. Nine new member group orientations and ten one-on-one orientations are scheduled for June. Contact Kandy to locate MEA member numbers. The MEA Flint area UniServ office recently held a drive-up membership event, and Darius and Kandy were able to attend.

Community Based Events – Pat announced MEA hosted a human trafficking awareness event on May 19th including a panel discussion. Pat thanked the board for their support of the event.

Communications – Darius Bradley reported on the Flint area membership event. The next newsletter will be available by the end of this month. The MSU APA Communications Facebook group now has 113 members. A survey will be released soon for continued ideas for the group.

Legislative – Tonya Jamison is excused this month.

Elections – No Update

Grievance – Martin McDonough presented an update on grievances in progress. The committee meets monthly before each board meeting. The report was provided to the board electronically.

Finance – Sue Brandt reported the committee is going to start working on next year's budget. Sue moved that Tonya Jamison, Jamie Lynn Marks, Erin West, and Cindy Helms be added to the committee for 2021. Motion seconded by Jeremy Romel and carried.

D.E.I. – Elbony Hawkins reported that the committee is meeting every other week and is currently evaluating data.

Constitution and Bylaws Review – Pat Hampton reported that the committee has recently finished their review and reviewed the documents with members of the executive board. The next meeting will be in July.

Professional Trainings and Conferences

Martin McDonough and Shannon Alston attended the National Center for the Study of Collective Bargaining in Higher Education and the Professions conference through Hunter College.

MEMBER QUESTIONS, COMMENTS, AND CONCERNS

Members could submit questions via the Zoom Q and A section or raise their hand to ask a question. The Executive Board and UniServ Director answered questions regarding return-to-work surveys, recording of meetings, return to working on campus, changing from furlough to layoff status, and hybrid work scheduling.

BUSINESS AND DISCUSSION ITEMS

APA Executive Board Meeting Schedule 2021-2022

Martin McDonough presented and updated schedule for board review. The schedule was provided to the board electronically. Sue Brandt proposed the schedule be amended to title the meetings as APA Executive Board Meetings instead of General Membership Meetings. Martin McDonough accepted the amendment. Sue also proposed keeping the annual membership meeting from 5-7pm instead of 4-7pm. Martin McDonough accepted this amendment. Todd Ring moved to accept the meeting schedule as amended. Motion seconded by Nicole Proctor-Kanyama and carried.

Executive Board Vacancy Appointment

Martin McDonough proposed Gerlind Kiupel to fill the vacancy on the executive board. Nicole Proctor-Kanyama moved for board concurrence. Motion seconded by Jamie Lynn Marks and carried.

JHCC Update

Shannon Alston reported that wage and healthcare bargaining are under way. Sue Brandt inquired if APA could be represented at the upcoming HR benefits fair.

ANNOUNCEMENTS

Upcoming APA Executive Board Meeting

August 10, 2021 2pm Virtual Meeting

Upcoming MEA Events

September 15, 6 p.m., Region 8 Council Virtual Meeting

Upcoming NEA Events

June 30-July 3, 2021, NEA Virtual Representative Assembly

Executive Session

Jamie Lynn Marks moved to enter executive session to discuss bargaining strategy. Motion seconded by Pat Hampton and carried. Motion to rise and report by Todd Ring and seconded by Kandy Slack. Motion Carried.

Adjournment

Nicole Proctor-Kanyama moved to adjourn. Motion seconded by Kandy Slack and carried.

Meeting minutes are respectfully submitted by Jared Andrews.