

APA

Michigan State University

Administrative Professional Association

Affiliated with Michigan Education Association

Minutes of Meeting Held Virtually
Tuesday, August 10, 2021
2:00 PM

APA Board Present: Jared Andrews, Darius Bradley, Sue Brandt, Patricia Hampton, Tonya Jamison, Gerlind Kiupel, Heather Litts, Jamie Lynn Marks, Martin McDonough, Nicole Proctor-Kanyama, Todd Ring, Jeremy Romel, Leo Sell, Kandy Slack.

APA Board Excused: Jim Brinker,

MEA Staff Present: Shannon Alston

Call to Order

President McDonough called the meeting to order.

Welcome and Introduction

Approximately 60 general members attended virtually.

Approval Of Agenda

Jeremy Romel moved to approve the agenda with flexibility. Motion seconded by Todd Ring and approved.

Approval of Meeting Minutes

Minutes of June 8, 2021, and July 6, 2021, presented to board. Jeremy Romel's name was left off and correction made to add his name as excused for July meeting. Kandy Slack moved to approve the minutes as corrected; seconded by Leo Sell. Motion approved.

Official Guest(s) – None

REPORTS

President's Report

Report presented to the board. Town Hall meeting 8/11 on TA.

Vice President's Report

Report presented to the board. Discussed recruiting efforts and recent APA events. If members have ideas on events, contact either Pat Hampton or Kandy Slack. 5 new AR's in training. NEA Ambassadors program. New AR appointments begin September 1. Report on the MSU feedback survey.

Treasurer's Report

Sue Brandt presented the June and July financial statements to the board.

UniServ Director Report

Shannon Alston presented report to the board. Much time spent on healthcare negotiations and employment issues.

Committee Reports

Membership – Kandy Slack presented the membership reports and discussed recent and upcoming events and training. Town Hall tomorrow. Looking at doing a tailgating event for a game in fall.

Community Based Events – Pat will be meeting with committee to plan events.

Communications – Darius Bradley will discuss website updates at the September board meeting. Newsletter will be out in August.

Legislative – Tonya Jamison advised that local elections will be held November 2. At the September APA board meeting she will share more voting information.

Elections – Heather Litts reported the TA Ratification vote will open August 17 and close Aug 30th at 4pm. All paid members will get information and a link to vote coming later. Results of vote is open to members in good standing.

Grievance – Martin gave an update on grievances.

Finance Committee – Sue Brandt moved that the board approve the 21-22 budget worked on by the Finance Committee for budget approval. Motion seconded by Tonya Jamison. Unanimous approval by the board.

Diversity Equity and Inclusion – Jeremy presented information on DEI. Thanks to Elbony and Jeremy for their work on DEI.

Constitution and Bylaws Committee – Pat indicated committee will wait until after the board has had time to complete its strategic planning.

Professional Trainings/Conferences

None to report on.

Member Questions, Comments and Concerns

Members had the opportunity to ask questions, comment or concerns.

BUSINESS AND DISCUSSION ITEMS

Healthcare Negotiations Information and Election Update

Martin McDonough reported that voting on the healthcare Tentative Agreement and Letter of Agreement on retirement would open on August 17th and close on August 30th at 4pm.

Strategic Planning

Martin McDonough gave an update.

Labor Day Postcard

Discussion concluded there is not enough time to get these mailed this year.

2021-2022 APA Committees and Subcommittees

Martin McDonough presented proposed committee assignments. Tonya Jamison moved to accept the proposed assignments with the addition of Heather Litts to the communications committee. Motion seconded by Jamie Lynn Marks and carried.

ANNOUNCEMENTS

Upcoming APA Executive Board Meeting

September 14, 2021, 2pm Virtual Meeting

Upcoming MEA Events

September 15, 6 p.m., Region 8 Council Virtual Meeting

Executive Session

Leo Sell moved to enter executive session to discuss bargaining strategy. Motion seconded by Jamie Lynn Marks and carried. Motion to rise and report by Sue Brandt and seconded by Leo Sell. Motion Carried.

Business From Executive Session

Leo Sell moved to approve accretion or other efforts needed to bring a group of individuals working in a professional classification into APA. Motion seconded by Pat Hampton and carried.

Adjournment

Jared Andrews moved to adjourn. Motion seconded by Jamie Lynn Marks and carried.

Meeting minutes are respectfully submitted by Jared Andrews