

MSU Administrative Professional Association MEA/NEA  
Minutes of Executive Board Meeting  
Virtual Meeting  
May 11<sup>th</sup>, 2021  
2:00 PM

#

**APA Board Present:** Jared Andrews, Darius Bradley, Sue Brandt, Jim Brinker, Pat Hampton, Jamie Lynn Marks, Martin McDonough, Nicole Proctor-Kanyama, Todd Ring, Leo Sell

**Excused:** Tonya Jamison, Heather Litts, Jeremy Romel, Kandy Slack

**MEA Staff Present:** Shannon Alston

**General Members Present:** 25 members attended via Zoom webinar.

**CALL TO ORDER**

Martin McDonough called the meeting to order and conducted a roll call of the board.

**Welcome and Introduction**

Welcome to all members attending this Zoom webinar!

**Approval of Agenda**

Jim Brinker moved to approve the agenda with flexibility. Motion seconded by Pat Hampton and carried.

**Approval of Meeting Minutes**

Minutes of April 13<sup>th</sup>. Todd Ring moved to approve the minutes as amended. Motion seconded by Sue Brandt and carried. Date was changed from 2020 to 2021 under the section "Board Opening".

**REPORTS**

**President's Report**

Martin McDonough presented his president's report with discussion regarding member issues, meetings, and events. The report was distributed to the board electronically. Discussion regarding future opportunities of the education assistance benefit. Discussion regarding mandatory vaccination and working conditions for employees. The Letter of Agreement on furloughs has been extended and will be posted on the APA web shortly.

**Vice President's Report**

Pat Hampton provided her report to the board electronically. Pat gave an update on the growth of the Area Representative program. The new training series started on April 28<sup>th</sup>. The topic for the next current AR/Executive Board training on May 19<sup>th</sup> from 12-1pm will focus on grievance

procedures. Funds may be available from MEA to help bolster this program in the coming year. Pat is continuing to meet one-on-one with each AR yearly. Pat shared the results of the recent AR survey electronically with the board.

### **Treasurer's Report**

Sue Brandt provided her report with updated financial statements as of April 30, 2021. The report was distributed to the board electronically.

### **MEA Uniserv Report**

Shannon Alston presented her report with discussion regarding outreach/training, organizing, and member issues. The report was provided to the board electronically. MEA Financial Services presented a training to both members and potential members last week to showcase their offerings and allow members to ask questions. This gave potential members a glimpse of some of the benefits available to dues-paying members. This training will be available to members again in the future.

### **Committee Reports**

Membership – Kandy Slack provided her report to the board electronically. Kandy is excused this month.

Community Based Events – Pat announced MEA will be hosting an event on human trafficking on May 19th. Details on how to register will be distributed by Martin McDonough and are available on the APA website and Facebook group.

Communications – Darius Bradley reported the committee has been working on an APA Facebook group, which now is up to 105 members.

Legislative – Tonya Jamison is excused this month.

Elections – No Update

Grievance – Martin McDonough presented an update on grievances in progress. The committee meets monthly before each board meeting. The report was provided to the board electronically.

Finance – All business covered by Treasurer's report.

D.E.I. – Elbony Hawkins reported that the committee is meeting every other week and is currently discussing the hiring process.

Constitution and Bylaws Review – Pat Hampton reported that the committee has recently finished their review and will invite the board to their next meeting to discuss their recommendations.

### **Professional Trainings and Conferences**

Delegates attended the MEA RA in April. Martin McDonough was elected to a higher education position on the ESP caucus board.

### **MEMBER QUESTIONS, COMMENTS, AND CONCERNS**

Members could submit questions via the Zoom Q and A section or raise their hand to ask a question. No questions at this time.

### **BUSINESS AND DISCUSSION ITEMS**

#### **Officer Elections**

Election of APA President – Run by Pat Hampton

Nicole Proctor-Kanyama nominated Martin McDonough for the term starting September 1, 2021 and ending August 31, 2023. There were no additional nominations. Martin McDonough accepted the nomination. Leo Sell moved to elect Martin McDonough by acclamation and cast a unanimous ballot. Motion seconded by Nicole Proctor-Kanyama and carried.

Election of APA Treasurer

Jamie Lynn Marks nominated Sue Brandt for the term starting September 1, 2021 and ending August 31, 2023. There were no additional nominations. Sue Brandt accepted the nomination. Leo Sell moved to elect Sue Brandt by acclamation and cast a unanimous ballot. Motion seconded by Nicole Proctor-Kanyama and carried.

#### **JHCC Update**

Shannon Alston reported that wage and healthcare bargaining are under way.

#### **ANNOUNCEMENTS**

##### **Upcoming APA Executive Board Meeting**

June 8, 2021 2pm Virtual Meeting

##### **Upcoming MEA Events**

May 19, 6 p.m., Region 8 Council Virtual Meeting

##### **Upcoming NEA Events**

June 30-July 3, 2021, NEA Virtual Representative Assembly

#### **Executive Session**

Jamie Lynn Marks moved to enter executive session to discuss bargaining strategy. Motion seconded by Jim Brinker and carried. Motion to rise and report by Jim Brinker and seconded by Pat Hampton. Motion Carried.

#### **Adjournment**

Jim Brinker moved to adjourn. Motion seconded by Pat Hampton and carried.

Meeting minutes are respectfully submitted by Jared Andrews.