

MSU Administrative Professional Association MEA/NEA  
Minutes of Executive Board Meeting  
Virtual Meeting  
May 19, 2020  
2:00 PM

APA Board Present: Jared Andrews, Darius Bradley, Sue Brandt, Pat Hampton, Tonya Jamison, Heather Litts, Jamie Lynn Marks, Martin McDonough, Nicole Proctor-Kanyama, Todd Ring, Jeremy Romel, Leo Sell, Kandy Slack, Laura Wise and Tim Woods.

MEA Staff Present: Shannon Alston

General Members Present: Members invited to join Zoom Webinar

**CALL TO ORDER**

Martin McDonough called the meeting to order and conducted a role call of the board.

**Welcome and Introduction**

Welcome to all members attending this Zoom webinar!

**Approval of Agenda**

Leo Sell moved to approve the agenda with flexibility. Motion seconded by Tonya Jamison and carried.

**Approval of Meeting Minutes**

Minutes of March 10 and April 14, 2020 meetings. Todd Ring moved to approve the minutes as distributed. Motion seconded by Sue Brandt and carried.

**REPORTS**

**President's Report**

Martin McDonough presented his president's report with discussion regarding member issues, meetings and events. The report was distributed to the board electronically. Discussion regarding President Stanley's email proposing salary and retirement match reductions. Discussion regarding weekly meeting with MSU Office of Employee Relations.

**Vice President's Report**

Pat Hampton introduced herself to the members present and presented an update on the AR program.

**Treasurer's Report**

Sue Brandt provided her report with financial statements as of 3/31/2020 and 4/30/2020.

The report was distributed to the board electronically. PayPal is now an option for members to remit dues payments if they are furloughed or are not using payroll deduction.

### **MEA Uniserv Report**

Shannon Alston presented her report with discussion regarding outreach/training, organizing, and member issues. The report was provided to the board electronically.

### **Committee Reports**

**Membership** – Kandy Slack presented updates from April and May including new member orientations and reported 50 new members. The member picnic has been postponed with possible new dates in August or September.

**Community Based Events** – Pat Hampton reported there are no current events, but we hope to reengage as soon as possible.

**Communications** – Sue Brandt reported that the next newsletter will go out in June and articles are due June 1, 2020.

**Legislative** – Tonya Jamison attended the NEA PAC council meeting on April 5, 2020. She is encouraging absentee voting to maximize accessibility for all registered voters and minimize need to travel in light of the Covid 19 pandemic.

**Elections** – Jamie Lynn Marks provided an update to the board and the results of the March election. Nicole Proctor-Kanyama moved to accept the results as presented. Motion seconded by Laura Wise and carried.

**Grievance** – Martin McDonough presented an update. Some grievances may need to be refiled based on furloughs.

## **MEMBER QUESTIONS, COMMENTS, AND CONCERNS**

Members could submit questions via the Zoom Q and A section or raise their hand to ask a question. 35 questions were answered by the board and UniServ director. Additional FAQs to be added to the APA website and distributed to members as a PDF.

## **BUSINESS AND DISCUSSION ITEMS**

### **Officer Elections**

Election of APA Vice President

Sue Brandt nominated Pat Hampton for the term starting September 1, 2020 and ending August 31, 2022. There were no additional nominations. Pat Hampton accepted the nomination. Leo Sell moved to elect Pat Hampton by acclamation and cast a unanimous ballot. Motion seconded by Jared Andrews and carried.

#### Election of APA Secretary

Kandy slack nominated Jared Andrews for the term starting September 1, 2020 and ending August 31, 2022. There were no additional nominations. Jared Andrews accepted the nomination. Leo Sell moved to elect Jared Andrews by acclamation and cast a unanimous ballot. Motion seconded by Kandy Slack and carried.

#### **Proposed Executive Board Meeting Calendar**

Martin McDonough presented the proposed meeting locations a times for future board meetings from June 2020 through August 2021. List provided electronically to board. Leo Sell made a motion for concurrence to accept the list. Motion seconded by Tonya Jamison and carried.

#### **Proposed APA Committee Members**

Martin McDonough presented a list of proposed 2020-2021 committee members. List provided electronically to board. Pat Hampton made a motion for concurrence to accept the list. Motion seconded by Jeremy Romel and carried.

#### **Bylaws Committee**

Martin McDonough reported he will appoint an APA bylaws review committee at the June meeting.

#### **JHCC Update**

Martin McDonough and Shannon Alston to attend future meetings which have been delayed due to Covid 19.

#### **Member of Member Organizing and Recruitment**

No Update

#### **MEA Uniserv Director Update**

Martin McDonough reported the position was posted by MEA and closed May 14, 2020. As list of candidates is being assembled to be presented to the Region 8H coordinating council for interviews.

#### **MEA Spring RA Reflection**

Sue Brandt reported some delegates did not receive the correct number of ballots or no ballots at all. MEA is sending replacement ballots to delegates.

#### **MEA/NEA Delegate Runoff Election**

Jared Andrews reported the runoff election for one full term delegate seat is ongoing and will close on May 22, 2020 at 4pm. Results will be presented to membership and MEA.

**ANNOUNCEMENTS**

Upcoming APA Executive Board Meeting

June 9, 2020 Virtual Meeting

Upcoming MEA Meetings

Region 8 Virtual Meeting - May 20, 2020, 6pm on Zoom

MEA Virtual RA - August 1, 2020

Upcoming NEA Meetings

NEA Virtual RA – July 2-3, 2020

**Adjournment**

Jeremy Romel moved to adjourn. Motion seconded by Pat Hampton and carried.

Meeting minutes are respectfully submitted by Jared Andrews.