

MSU Administrative Professional Association MEA/NEA
Minutes of Executive Board Meeting
MEA Headquarters, East Lansing
1350 Kendale Boulevard
Tuesday, February 11, 2020
2:00 PM

APA Board Present: Jared Andrews, Darius Bradley, Sue Brandt, Patricia Hampton, Tonya Jamison, Jamie Lynn Marks, Martin McDonough, Nicole Proctor-Kanyama, Todd Ring, Jeremy Romel, Leo Sell, Kandy Slack, Laura Wise and Tim Woods.

General Members Present: None

MEA Staff Present: Shannon Alston

CALL TO ORDER

Martin McDonough called the meeting to order.

Welcome and Introduction

Approval of Agenda

Darius Bradley moved to approve the agenda with flexibility. Motion seconded by Jeremy Romel. Motion Carried.

Approval of Meeting Minutes

Minutes of January 14, 2020 meeting. Tonya Jamison moved to approve the minutes as distributed; seconded by Todd Ring. Motion carried.

REPORTS

President's and Vice President's Report

Martin McDonough presented his interim president's/vice president's report with discussion regarding member issues, meetings and events. Discussion regarding ways for members working outside East Lansing to better participate in APA business.

Treasurer's Report

Sue Brandt presented her financial report as of 1/31/2020. Sue made a motion to use Region 8 training money to obtain reimbursement for the social justice unionism event. Motion seconded by Leo Sell and carried.

UniServ Report

Shannon Alston presented her report with discussion regarding outreach/training, organizing, and member issues. Board members are asked to have at least one conversation with a potential member before the next meeting.

Committee Reports

Legislative – Tonya Jamison presented reflections on the Martin Luther King Jr. event. Another voter registration event is planned in April. Tonya is attending meetings with MSU Votes, and the next meeting is today from 6:30-8:30pm at Erickson Hall.

Grievance Committee – Martin McDonough reported the committee is working on one grievance with a meeting today. The next meeting will be with the arbitrator.

Community Based Events/ Membership – Kandy Slack presented a written report of new member activity for January 2020 including the social justice unionism event, community lunches, more-you-know sessions and committee meetings. The Night at the Museum event will be March 4th. Kandy and Shannon are working on a BFCL grant to assist with continued member engagement and organizing.

Communications- The next newsletter will go out at the beginning of April and articles are due April 1. Sue Brant recommended John Resotko to the board for addition to the Communications Committee. The board accepted the recommendation.

Elections

Jamie Lynn Marks reported that all dates for nominations and elections are set for the 2020 executive board election in March. Incumbents will need to be nominated if they intend to run, and post cards will be in the mail by the end of the week.

Professional Development Trainings

Pat Hampton and Laura Wise attended the MEA winter conference in Detroit and presented their reflections.

BUSINESS AND DISCUSSION ITEMS

Election of APA President –Conducted by Jared Andrews

Nicole Proctor-Kanyama nominated Martin McDonough for the term starting immediately – August 31, 2021. There were no additional nominations. Martin McDonough accepted the nomination. Leo Sell made a motion to close nominations and elect Martin McDonough by acclamation, as APA President. Motion seconded by Nicole Proctor-Kanyama. Motion approved. Martin McDonough submitted his immediate resignation as APA Vice President, and the board accepted.

Election of APA Vice President – Conducted by Jared Andrews

Kandy Slack nominated Pat Hampton to fill the current vacancy for the term starting immediately – August 31, 2020. Darius Bradley also nominated himself for the same term. Both candidates accepted the nominations. Both candidates spoke to their agenda. The election committee collected the results of the secret ballot and announced Pat Hampton as the winner. Motion to accept the results of the election committee and appoint Pat Hampton as VP made by Darius Bradley and seconded by Nicole-Proctor Kanyama. Motion carried.

Leadership Transition Update

Martin McDonough reported the Maury Koffman has resigned from all MEA/NEA responsibilities. Discussion of additional board involvement in membership activities. Discussion regarding MEA support for online file storage.

Board Appointment

Martin McDonough recommended Heather Litts to fill a vacancy on the executive board created by Maury Koffman's departure. The term runs immediately – August 31st, 2020. Motion for concurrence made by Leo Sell and seconded by Kandy Slack. Motion carried.

Joint Health Care Committee (JHCC) Update

Martin McDonough to attend next meeting this Thursday and future meetings. Discussion regarding the need to bring forward short term disability for committee consideration.

Member to Member Organizing and Recruitment

Member contact is everyone's job. Role Play training coming soon. Sue Brandt and Kandy Slack to hold APA info drop-in event at 1855 Place.

Confidentiality

Sue Brandt brought up the topic of confidentiality agreements for the executive board. Martin McDonough to evaluate and follow up at the March meeting.

Stipends

Sue Brandt made a motion that the president appoint a committee to look at stipends for the 3 full-time release positions which may include a board evaluation component. Martin McDonough to locate compensation policy and report back to executive board.

EXECUTIVE SESSION

Motion to enter executive session to protect member privacy made by Jared Andrews and seconded by Jamie Lynn Marks. Motion Carried. Motion to rise and report brought by Leo Sell and seconded by Laura Wise. Motion Carried.

ANNOUNCEMENTS

Upcoming APA Executive Board Meeting:

March 10, 2020 MEA HQ

APA Elections

March 11 – March 18, 2020

Upcoming MEA Meetings:

MEA Representative Assembly, April 17-18, 2020

Adjournment

Kandy Slack moved to adjourn; seconded by Tim Woods and carried.

Meeting minutes are respectfully submitted by Jared Andrews.