

MSU Administrative Professional Association MEA/NEA
Minutes of Executive Board Meeting
MEA Headquarters, East Lansing
1350 Kendale Boulevard
Tuesday, January 14, 2020
2:00 PM

APA Board Present: Jared Andrews, Darius Bradley, Sue Brandt, Patricia Hampton, Tonya Jamison, Maury Koffman, Jamie Lynn Marks, Martin McDonough, Nicole Proctor-Kanyama, Jeremy Romel, Leo Sell, Kandy Slack, Laura Wise and Tim Woods.

General Members Present: None

MEA Staff Present: Shannon Alston

CALL TO ORDER

Maury Koffman called the meeting to order.

Welcome and Introduction

This will be Maury Koffman's last meeting as APA President.

Approval Of Agenda

Martin McDonough moved to approve the agenda with flexibility. Motion seconded by Sue Brandt. Motion Carried.

Approval of Meeting Minutes

Minutes of December 10, 2019 meeting. Tonya Jamison moved to approve the minutes as distributed; seconded by Jamie Lynn Marks. Motion carried.

REPORTS

President's Report

Maury Koffman presented his president's report with discussion regarding member issues, meetings and events. The new APA contract is to be posted on the HR website by mid January. Discussion regarding a member's concern about mandatory interviews and employee bypass rights.

Vice President's Report

Martin McDonough presented his vice president's report with discussion regarding member discussions, meetings and events. Discussion regarding Acuity scheduling options and open meeting across campus.

Treasurer's Report

Sue Brandt presented her financial report as of 12/31/2019. Sue reported finances are on track.

Committee Reports

Legislative – The committee met last week for MLK day planning. The last planning meeting will be this Friday.

Grievance Committee – Martin McDonough reported the committee is working on one grievance headed to arbitration.

Community Based Events/ Membership – Kandy Slack gave an update on sixteen new member orientations, one membership planning meeting, one Area Representative meeting, one CBE/M meeting, and two community lunches. The MLK voter registration event will be Monday at the MSU Union. A community lunch is scheduled at the GRRC campus. The Social Justice Unionism with NEA is rescheduled for January 22nd. The MYK topic for January is student loan forgiveness. “Night at the Museum” member event to be held March 4th as a family friendly event.

Communications- The next newsletter will go out at the end of January pending the appointment of the elections committee. Discussion regarding options for updating the APA website.

UniServ Report

Shannon Alston presented her report with discussion regarding outreach/training, organizing, and member issues. Board members are asked to have at least one conversation with a potential member before the next meeting. Discussion regarding job reclassifications for AP 10 and 11 members.

Professional Development Trainings

Kandy Slack, Sue Brandt, and Martin McDonough to attended NEA's 2020 ESP Supporting Our Own Through Peer Mentoring Training, held January 11-12 at NEA headquarters in Washington, DC. Three higher education locals from Michigan also attended.

EXECUTIVE SESSION

Motion to enter executive session to review and approve General Service Agreement (GSA) with labor consultant effective February 1, 2020 made by Leo Sell and seconded by Tim Woods. Motion Carried. Motion to rise and report brought by Darius Bradley and seconded by Laura Wise. Motion Carried.

Report From Executive Session

APA executive board unanimously authorized GSA with Labor Consultant.
APA executive board unanimously agreed to hold election of president and chairperson at the February board meeting.

BUSINESS AND DISCUSSION ITEMS

Appointment of APA 2020 Elections Committee

Motion to appoint the 2020 elections committee made by Martin McDonough and seconded by Sue Brandt. Motion Carried. Jamie Lynn Marks (chairperson), Jared Andrews, Tonya Jamison, and Kasey Wilson are appointees.

Joint Health Care Committee (JHCC) Update

No Update.

APA Strategic Goals

Maury Koffman agreed to assist.

Membership Engagement Update

APA meeting bi-weekly with MEA organizers.

ANNOUNCEMENTS

Upcoming APA Executive Board Meeting:

February 11, 2020

Upcoming MEA Meetings:

Winter Conference, February 6-7, 2020

MEA Representative Assembly, April 17-18, 2020

Adjournment

Tonya Jamison moved to adjourn; seconded by Jeremy Romel and carried.

Meeting minutes are respectfully submitted by Jared Andrews.