

# APA

Michigan State University

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## Administrative Professional Association

Affiliated with Michigan Education Association

Minutes of Meeting  
Tuesday, October 16, 2018  
2:00 PM

Members Present: Sue Brandt; Patricia Hampton; Maury Koffman; Martin McDonough; Erica Phillipich; Deb Porter; Nicole Proctor-Kanyama; Todd Ring; Leo Sell; Dennis Seybert; Kandy Slack.

### **CALL TO ORDER**

Maury Koffman called the meeting to order.

### **APPROVAL OF AGENDA**

#### **Agenda of October 16, 2018 Meeting**

Kandy Slack moved to approve the agenda with flexibility for October 16, 2018, as distributed. The motion was seconded by Deb Porter and approved.

### **APPROVAL OF MEETING MINUTES**

#### **Minutes of September 11, 2018 Meeting**

Todd Ring moved to approve the minutes as distributed; seconded by Dennis Seybert. Motion approved.

### **Official Guest(s) - None**

### **Presidents Report**

Maury Koffman presented his report with discussion regarding member issues, meetings and events. Kandy Slack has been appointed the new membership chairperson, replacing Dennis Seybert who is retiring October 31. Acknowledged the work, effort and extend thanks to Dennis for his service to MSU and the APA.

### **Treasurers Report**

Erica Phillipich presented the monthly report for October 2018 and the 2017-18 year end financial. Chuck Poor is retiring in 2020.

### **Committee Reports**

Legislative – Maury presented on behalf of Erik Maillard. Discussion of mid-term election, mailers, MEA Online Voter Guide and list of candidates. MEA still updating the online list of recommended candidates with some local races like school boards.

Community Based Events – Sue Brandt reported on the September 28<sup>th</sup> APA event at the MSU vs Penn State Volleyball game and homecoming parade events. Coat drive in progress and ends

October 19; except for MSU Flint which ended theirs yesterday as was planned due to transportation timing.

Communications/Public Relations – Sue Brandt stated content for newsletter due November 15.

Membership – Dennis Seybert will be training Kandy Slack.

### **UniServ Report**

Melanie Waltz was absent, but her report was presented by Maury Koffman. A hybrid MYK session on member benefits combined with a Community Lunch in Grand Rapids has been scheduled for October 29.

### **MEMBER QUESTIONS, COMMENTS, AND CONCERNS BUSINESS AND DISCUSSION ITEMS**

#### **Joint Health Committee Coalition (JHCC) Update**

No JHCC meetings have been held. Open enrollment underway. Discussion about Teledoc which will have no co-pay through 12/31/19.

#### **MSU Campus IT Alignment Update**

Discussion regarding the IT alignment.

#### **MSU Health Care 501(c)(3) Update**

Maury Koffman gave the board an update.

#### **APA Participation in the MSU Homecoming Parade**

Lower parade attendance this year likely due to weather. Continues to be a nice event with crowd support for MEA/APA. Next year's parade will be September 27.

### **ANNOUNCEMENTS**

Upcoming Board Meetings:

November 13, 2018

December 18, 2018

Upcoming APA Annual Membership Meeting:

November 13, 2018 – 5:15 pm

Upcoming APA Events:

APA Annual Coat Drive – October 1-19, 2018

Upcoming MEA Meetings:

Region 8 – October 17, 2018

MEA Higher Ed Conference – October 26, 2018

### **ADJOURNMENT**

Dennis Seybert moved to adjourn; seconded by Martin McDonough and approved.

### **8H Coordinating Council**

Meeting minutes are respectfully submitted by Sue Brandt.