

Administrative Professional Association

Minutes of Meeting
Tuesday, October 25, 2016
2:00 PM

Members Present: Carol Graysmith; Pat Hampton; Maury Koffman; Martin McDonough; Erica Phillipich; Deb Porter; Nicole Proctor; Todd Ring; Dennis Seybert; Jen Shangraw; Melanie Waltz

CALL TO ORDER

Maury Koffman called the meeting to order.

APPROVAL OF AGENDA

Agenda of October 25, 2016, Meeting

Martin McDonough moved that the agenda for October 25, 2016, be approved as distributed. The motion was seconded by Todd Ring and was approved.

APPROVAL OF MEETING MINUTES

Minutes of September 20, 2016 Meeting

Todd Ring moved that the minutes of the meeting of September 20, 2016, be approved as distributed. The motion was seconded by Jen Shangraw and approved.

Official Guest

Presidents Report

Maury Koffman presented his report with discussion occurring regarding member issues, meetings and announcements. Maury Koffman recommended Kandy Slack's appointment to the board replacing Nick Bourland.

Deb Porter moved to accept the recommendation of Kandy Slack to the board. The motion was seconded by Martin McDonough and approved.

Treasurers Report

Erica Phillipich presented the monthly treasurers report.

Committee Reports

Communications/Public Relations – Jen Shangraw informed the board of the status of the newsletter.

Community Based Events – Nothing to report

Contract Maintenance/Grievance – Nothing to report

Finance – Erica Phillipich informed the board that the financial review will be starting this week.

Legislative – Nothing to report

Membership – Maury Koffman updated the board on the Community Lunches and the Lunch-n-Learns scheduled.

Negotiations/Bargaining – Maury Koffman updated the board on the bargaining issues.

UniServ Report

Melanie Waltz presented the UniServ report including Grievances, More-You-Know, New Member Orientation, Employee Evaluations, the completion of the Area Rep Training sessions and other issues.

MEMBER QUESTIONS, COMMENTS, AND CONCERNS BUSINESS AND DISCUSSION ITEMS

Joint Health Committee Coalition (JHCC) Update

Maury Koffman and Melanie Waltz updated the board regarding the Coalition of Labor and the Joint Healthcare Committee Coalition.

October 2016 1% Across-the-Board APA Base Wage Increase

Maury Koffman reminded the board that this year's wage increase will be 1% to the base. Also, updated the board of member questions that were fielded by the office.

MEA Fall Representative Assembly Recap

Discussion occurred regarding the Representative Assembly.

ANNOUNCEMENTS

Upcoming Board Meetings:

November 15, 2016 at MEA Headquarters Board Room

November 15, 2016 APA Annual Membership Meeting 5:15 pm

December 13, 2016

Upcoming MEA Meetings:

MEA Board of Directors – November 11, 2016

Executive Session

Carol Graysmith moved to suspend the board meeting and go into Executive Session. The motion was seconded by Erica Phillipich and approved.

Todd Ring moved to return out of Executive Session. The motion was seconded by Nicole Proctor and approved.

ADJOURNMENT

Nicole Proctor moved to adjourn. The motion was seconded by Carol Graysmith and was approved. Meeting was adjourned.

8H Coordinating Council

Meeting minutes are respectfully submitted by,

Deb Porter