

Administrative Professional Association

Minutes of Meeting
Tuesday, October 10, 2017
2:00 PM

Members Present: Sue Brandt; Carol Graysmith; Patricia Hampton; Maurice Koffman; Erik Maillard; Martin McDonough; Erica Phillipich; Deb Porter; Nicole Proctor-Kanyama; Todd Ring; Leo Sell; Dennis Seybert; Kandy Slack; Melanie Waltz; Laura Wise

CALL TO ORDER

Maury Koffman called the meeting to order.

APPROVAL OF AGENDA

Agenda of October 10, 2017, Meeting

Nicole Proctor-Kanyama moved that the agenda for October 10, 2017, be approved as distributed. The motion was seconded by Todd Ring and was approved.

APPROVAL OF MEETING MINUTES

Minutes of September 19, 2017 Meeting

Erik Maillard moved that the minutes of the meeting of September 19, 2017 be approved as distributed. The motion was seconded by Kandy Slack and was approved.

Official Guest

MEA President - Paula Herbart

Presidents Report

Maury Koffman presented his report with discussion occurring regarding member issues, meetings and announcements including the Coalition of Labor (CLO) contract ratifications. In addition, discussion occurred regarding the board member-area representative dinner, meeting the new MSU Employee Relations director, and the base wage increase.

Treasurers Report

Erica Phillipich presented the treasurers report as well as information regarding this year's audit.

Committee Reports

Community Bases Events – Dennis Seybert informed the board of the homecoming parade plans and the annual coat drive and the tentative planetarium event.

Membership – Dennis Seybert informed the board of discussions around membership engagement and plans for increasing membership.

UniServ Report

Melanie Waltz presented the UniServ report including Grievances, FMLA, New Member Orientation, Employee Evaluations, “More You Know” and Community Lunches, and new workshops on Student Loan Forgiveness. In addition, discussion occurred regarding revising the “Blue” card, the Joint Health Committee Coalition (JHCC), Ed Assist, Layoff’s and the Bypass/Evaluation process.

MEMBER QUESTIONS, COMMENTS, AND CONCERNS BUSINESS AND DISCUSSION ITEMS

Joint Health Committee Coalition (JHCC) and Open Enrollment

Discussion occurred regarding JHCC and open enrollment.

APA Participation in MSU Homecoming Parade

Dennis Seybert presented information regarding APA’s participation in this year’s homecoming parade. Sue Brandt provided additional information regarding participant parking, staging etc.

Proposed City of East Lansing City Income Tax

Discussion occurred regarding the proposed city income tax.

ANNOUNCEMENTS

Upcoming Board Meetings:

November 7, 2017

December 12, 2017 at MEA Headquarters

January 23, 2018 at MEA Headquarters

Annual Membership Meeting – November 7, 2017 at 5:15 pm

Upcoming MEA Meetings:

MEA Board of Directors: Friday, October 13, 2017

MEA Fall Representative Assembly: Saturday, October 14, 2017

MEA Region 8: Wednesday, October 18, 2017

MEA Higher Ed Conference: Friday, October 20, 2017

MEA Executive Committee: Friday, October 27, 2017

ADJOURNMENT

Laura Wise moved to adjourn. The motion was seconded by Todd Ring and was approved.

8H Coordinating Council

Meeting minutes are respectfully submitted by,

Deb Porter