

Administrative Professional Association

Minutes of Meeting
Tuesday, January 10, 2017
2:00 PM

Members Present: Sue Brandt; Carol Graysmith; Patricia Hampton; Maurice Koffman; Martin McDonough; Erica Phillipich; Deb Porter; Nicole Proctor-Kanyama; Dennis Seybert; Kandy Slack; Melanie Waltz; Laura Wise

CALL TO ORDER

Maury Koffman called the meeting to order.

APPROVAL OF AGENDA

Agenda of January 10, 2017, Meeting

Deb Porter moved that the agenda for January 10, 2017, be approved as distributed. The motion was seconded by Martin McDonough and was approved.

APPROVAL OF MEETING MINUTES

Minutes of December 13, 2016 Meeting

Laura Wise moved that the minutes of the meeting of December 13, 2016, be approved as distributed. The motion was seconded by Carol Graysmith and approved.

Official Guest

Presidents Report

Maury Koffman presented his report with discussion occurring regarding member issues, meetings and announcements.

Treasurers Report

Erica Phillipich presented the monthly treasurers report.

Committee Reports

Communications/Public Relations – Sue Brandt informed the board that the newsletter would be ready in a couple of days and that she was requesting articles for the next publication.

Community Based Events – Dennis Seybert informed the board that the Coat Drive collected over 400 coats that were distributed on behalf of the APA.

Membership – Dennis Seybert informed the board of the New Membership meeting occurring in Flint as well as meeting for non-campus Area Reps via Zoom. In addition, discussion regarding the Community Lunches and their schedules ensued.

UniServ Report

Melanie Waltz presented the UniServ report including Grievances, New Member Orientation, Employee Evaluations, training via Zoom, and testing evening Community Lunches for members working 2nd or 3rd shift.

MEMBER QUESTIONS, COMMENTS, AND CONCERNS BUSINESS AND DISCUSSION ITEMS

Joint Health Committee Coalition (JHCC) Update

Maury Koffman and Melanie Waltz updated the board regarding the Coalition of Labor (CLO) and the Joint Healthcare Committee Coalition. Discussion occurred regarding health care bargaining between the unions and university.

Dennis Seybert moved approval of APAs response to the CLO November 14th, 2016, letter. The motion was seconded by Nicole Proctor and approved.

Appointment of the 2017 APA Nominations and Elections Committee

Maury Koffman updated the board of the 2017 general election and provided a list of committee appointees. Sue Brandt, chairman of the committee, indicated the committee will meet to develop the timeline and update the members of the requirement and process for the election.

Pat Hampton moved approval of the committee appointees and chairman. The motion was seconded by Erica Phillipich and approved.

Woman's March Reflections

Discussion occurred regarding the Woman's March on Washington and Lansing by a number of board and APA members.

ANNOUNCEMENTS

Upcoming Board Meetings:

February 14, 2017

March 14, 2017

Upcoming MEA Meetings:

MEA Board of Directors Meeting - January 27, 2017

MEA Region 8 Meeting – February 8, 2017

Executive Session

ADJOURNMENT

8H Coordinating Council

Meeting minutes are respectfully submitted by,
Deb Porter