

Administrative Professional Association

Minutes of Meeting
Tuesday, December 13, 2016
2:00 PM

Members Present: Sue Brandt; Carol Graysmith; Patricia Hampton; Maurice Koffman; Erica Phillipich; Deb Porter; Todd Ring; Leo Sell; Dennis Seybert; Kandy Slack; Melanie Waltz

CALL TO ORDER

Maury Koffman called the meeting to order.

APPROVAL OF AGENDA

Agenda of December 13, 2016, Meeting

Todd Ring moved that the agenda for December 13, 2016, be approved as distributed. The motion was seconded by Carol Graysmith and was approved.

APPROVAL OF MEETING MINUTES

Minutes of October 25, 2016 Meeting

Todd Ring moved that the minutes of the meeting of October 25, 2016, be approved as distributed. The motion was seconded by Patricia Hampton and approved.

Official Guest

Sally Conley

Presidents Report

Maury Koffman presented his report with discussion occurring regarding member issues, election policies, meetings and announcements.

Treasurers Report

Erica Phillipich presented the monthly treasurers report and informed the board of the completion of the annual review.

Committee Reports

Communications/Public Relations – Sue Brandt informed the board the newsletter was complete and will be distributed to the membership shortly.

Community Based Events – Dennis Seybert updated the board on the success of the coat drive and the distribution of coats, boots, gloves, scarves etc. to the MSU Migrant Program and Lansing Schools.

Contract Maintenance/Grievance – Nothing to report

Finance – Nothing to report

Legislative – Nothing to report

Membership – Dennis Seybert updated the board on the Community Lunches and the Lunch-n-Learns scheduled for 2017.

Negotiations/Bargaining – Maury Koffman updated the board on the bargaining issues.

UniServ Report

Melanie Waltz presented the UniServ report including Grievances, New Member Orientation, Employee Evaluations, and other issues. Discussion occurred regarding the possibility of scheduling some Community Lunches and Lunch N Learns for second and third shift members. In addition, Melanie informed the board that the MEA is putting together a Cookbook to raise PAC funds. If anyone is interested in either submitting a recipe or purchasing a Cookbook they are to contact the APA Office.

MEMBER QUESTIONS, COMMENTS, AND CONCERNS BUSINESS AND DISCUSSION ITEMS

Sally Conley presented her questions to the board and discussion occurred regarding her concerns.

Joint Health Committee Coalition (JHCC) Update

Maury Koffman and Melanie Waltz updated the board regarding the Coalition of Labor (COL) and the Joint Healthcare Committee Coalition. Next meeting is scheduled for January. Discussion occurred regarding JHCC and COL issues.

MSU Data Breach

Maury Koffman informed the board of the breach status, university notifications to members and the added protection the university is providing to members thru AllClear Identity ID.

Annual Membership Meeting

Discussion occurred regarding the Annual Membership Meeting held November 15, 2016.

FLSA Changes to Overtime Eligibility – Enjoined by Federal Court

Maury Koffman informed the board of the universities stand since the filing of the restraining order putting a hold on the law.

ANNOUNCEMENTS

Upcoming Board Meetings:

January 10, 2017

February 14, 2017

Upcoming MEA Meetings:

MEA Executive Committee - January 6, 2017

Executive Session

Dennis Seybert moved to suspend the board meeting and go into Executive Session to discuss bargaining updates. The motion was seconded by Kandy Slack and approved.

Leo Sell moved to return out of Executive Session. The motion was seconded by Todd Ring and approved.

ADJOURNMENT

Deb Porter moved to adjourn. The motion was seconded by Patricia Hampton and was approved. Meeting was adjourned.

8H Coordinating Council

Meeting minutes are respectfully submitted by,

Deb Porter