

Administrative Professional Association

Minutes of Meeting
Tuesday, June 20, 2017
2:00 PM

Members Present: Sue Brandt; Carol Graysmith; Patricia Hampton; Maurice Koffman; Erik Maillard; Martin McDonough; Erica Phillipich; Deb Porter; Todd Ring; Leo Sell; Dennis Seybert; Jen Shangraw; Kandy Slack; Melanie Waltz

CALL TO ORDER

Maury Koffman called the meeting to order.

APPROVAL OF AGENDA

Agenda of June 20, 2017, Meeting

Kandy Slack moved that the agenda for June 20, 2017, be approved as distributed. The motion was seconded by Todd Ring and was approved.

APPROVAL OF MEETING MINUTES

Minutes of May 20, 2017 Meeting

Carol Graysmith moved that the minutes of the meeting of May 20, 2017 be approved as distributed. The motion was seconded by Todd Ring and approved.

Official Guest

Presidents Report

Maury Koffman presented his report with discussion occurring regarding member issues, meetings and announcements including Coalition of Labor (CLO) communications. In addition, discussion occurred regarding board members attending MEA caucus and interest group meetings as well as Region 8 meetings. Discussion also occurred regarding the MSU hiring process and policies.

Treasurers Report

Erica Phillipich presented the treasurers report.

Committee Reports

Communications/Public Relations – Sue Brandt provided the board with the newsletter update.

Community Bases Events – Dennis Seybert informed the board that the committee is looking into the APA having a presents in the MSU Homecoming parade.

Membership – Dennis Seybert informed the board engagement numbers are up and looking at holding meetings in Detroit for our members there. In addition, he provided the board with the schedule of upcoming “More You Know” and Community Lunches.

UniServ Report

Melanie Waltz presented the UniServ report including Grievances, FMLA, New Member Orientation, Employee Evaluations, “More You Know” and Community Lunches, and new workshops on Student Loan Forgiveness.

MEMBER QUESTIONS, COMMENTS, AND CONCERNS BUSINESS AND DISCUSSION ITEMS

Joint Health Committee Coalition (JHCC) Joint Wage and Health Care Bargaining Update

Maury Koffman and Melanie Waltz updated the board regarding the Coalition of Labor (CLO) and the Joint Healthcare Committee Coalition (JHCC). Discussion occurred regarding meeting schedules, teams, topics, and resources for health care bargaining between the unions and university.

APA Annual Picnic Reflections

Discussion occurred regarding the picnic, member involvement, date change, food and the success of the snow cones.

APA Representation in MEA Governance Bodies

Discussion occurred regarding meeting schedules and board participation.

NEA 2017 Representative Assembly

Discussion occurred regarding the Representative Assembly, the schedule and who will attending. Dennis Seybert, Carol Graysmith, Deb Porter and Maury Koffman will be attending on behalf of the APA, MEA and NEA.

ANNOUNCEMENTS

Upcoming Board Meetings:

August 8, 2017

September 19, 2017

Upcoming MEA Meetings:

MEA Executive Committee Meeting – July 27, 2017

MEA Board of Directors Meeting – July 28, 2017

MEA Summer Leadership Conference – August 1-3, 2017

Executive Session

Martin McDonough moved to enter into executive session. Pat Hampton seconded the motion and the meeting went into executive session.

Sue Brandt moved to leave executive session. Erica Phillipich seconded the motion and the board meeting resumed.

ADJOURNMENT

8H Coordinating Council

Meeting minutes are respectfully submitted by,

Deb Porter