

Administrative Professional Association

Minutes of Meeting
Tuesday, May 17, 2016
2:00 PM

Members Present: Nicholas Bourland; Sue Brandt; Ramiro Gonzales; Carol Graysmith; Patricia Hampton; Maury Koffman; Martin McDonough; Erica Phillipich; Deb Porter; Todd Ring; Leo Sell; Dennis Seybert; Jen Shangraw

CALL TO ORDER

Maury Koffman called the meeting to order.

APPROVAL OF AGENDA

Agenda of May 17, 2016 Meeting

Todd Ring moved that the agenda for May 17, 2016, be approved as distributed. The motion was seconded by Martin McDonough and was approved.

APPROVAL OF MEETING MINUTES

Minutes of April 12, 2016 Meeting

Todd Ring moved that the minutes of the meeting of April 12, 2016, be approved as distributed. The motion was seconded by Dennis Seybert and approved.

Official Guest

Melanie Waltz

Presidents Report

Maury Koffman presented his report with discussion occurring regarding member issues, meetings and announcements. Board elections occurred including the election of an interim Vice President as Nicholas Bourland announced his resignation as the APA Vice President effective immediately.

Nominations occurred as follows:

Deb Porter moved the nomination of Dennis Seybert for Interim APA Vice President from immediate to August 31, 2016. Nicholas Bourland seconded the motion. Nominations were then closed and Leo Sell moved and Nicholas Bourland seconded that Dennis Seybert be elected by acclamation. Motion was approved unanimously.

Deb Porter moved the nomination of Dennis Seybert for APA Vice President for a full term commencing September 1, 2016 to August 31, 2018. Carol Graysmith seconded the motion. Nominations were then closed and Leo Sell moved and Erica Phillipich seconded that Dennis Seybert be elected by acclimation. Motion was approved unanimously.

Erica Phillipich nominated Deb Porter for APA Secretary for a term commencing September 1, 2016 to August 31, 2018. Patricia Hampton seconded the motion. Nominations were then closed and Leo Sell moved and Martin McDonough seconded that Deb Porter be elected by acclimation. Motion was approved unanimously.

Treasurers Report

Erica Phillipich presented the monthly treasurers report. Erica Phillipich requested board approval to transfer \$10,000 from the checking account to the MSU campus account.

Deb Porter moved to transfer funds from the checking account to the MSU account. Todd Ring seconded and the motion was approved.

Committee Reports

Communications/Public Relations – Jen Shangraw reported the status of the newsletter and requested board members to take photos at the annual picnic.

Contract Maintenance/Grievance – Maury Koffman updated the board on contract and grievance issues.

Finance – Erica Phillipich updated the board on finances.

Membership – Dennis Seybert updated the board regarding meeting schedules for Community Lunches.

Negotiations/Bargaining – Maury Koffman updated the board on the bargaining issues.

UniServ Report

Maury Koffman presented the UniServ report on behalf of Ms. Melissa Sortman. Discussion occurred regarding current grievances, More You Know sessions, Association Representatives (ARs) and potential association representative trainings.

MEMBER QUESTIONS, COMMENTS, AND CONCERNS BUSINESS AND DISCUSSION ITEMS

MSU Discontinuation with Straightline

Maury Koffman updated the board and discussion occurred regarding the discontinuation of Straightline services thru the university. Straightline announced the will continue services to university employees at current rates.

APA 2014 & 2015 Lump Sum bonus Payout Update

Maury Koffman updated the board on the 2014 and 2015 Lump Sum bonus payout.

APA MSU Tobacco Free Campus Effective August 15, 2016

Maury Koffman updated the board on the MSU Tobacco Free policy going into effect August 15th. Discussion occurred regarding the policy and university implantation.

Joint Health Committee Coalition (JHCC)/Coalition of Labor Originations (CLO) Update

Maury Koffman updated the board regarding the Joint Health Committee including the increase of employee numbers and MSU healthcare trends.

APA MSU College of Music Percussion Concert – April 14, 2016

Maury Koffman provided the board with information regarding the concert, attendance and positive reception of the event. During discussion it was determined we would continue to offer this and other events to the membership.

APA 2016 Annual Picnic – May 17, 2016

Maury Koffman reminded the board of the picnic and encouraged participation.

ANNOUNCEMENTS

Maury Koffman informed the board of receiving a \$7,500 “Build Full Capacity Locals” grant from MEA that will be used for Community Luncheons, APA Picnic, and other APA member engagement events.

Upcoming Board Meetings:

June Meeting – June 21st

August Meeting – August 9th

Upcoming MEA Meetings:

MEA Region 8 Meeting – May 18th

ADJOURNMENT

Leo Sell moved to adjourn. The motion was seconded by Ramiro Gonzales and was approved. Meeting was adjourned.

8H Coordinating Council

Meeting minutes are respectfully submitted by,

Deb Porter