

# **APA Executive Board Meeting January 20, 2015**

## **Call to Order**

### **Members Present**

- Aaron Ledger
- Nick Bourland
- Ramiro Gonzales
- Pat Hampton
- Maurice Koffman
- Erica Phillipich
- Nicole Proctor
- Deb Porter
- Todd Ring
- Leo Sell
- Jen Shangraw
- Laura Wise

### **Excused Member Absences**

- Carol Graysmith
- Elias Lopez

## **Guests**

### **Approval of Agenda**

- Motion: To approve the agenda.
- Moved by Deb Porter, seconded by Todd Ring.
- The agenda was approved.

### **Approval of Minutes**

- Motion: To approve November & December 2014 Minutes
- Moved by Jen Shangraw, seconded by Erica Phillipich.
- The Minutes were approved.

### **President's Report**

- A written president's report was provided and reviewed.
  - Negotiated a continuation of active service credit for a member
  - Responded and successfully transitions several fee payers to full members
  - Attended JHCC and CLO meetings
  - Represented a member at a Step 3 grievance hearing
- Per the APA Constitution & Bylaws, Recommends to the APA Executive Board the appointment of Dennis Seybert to fill the current board vacancy.

Motion: To concur with the appoint of Dennis Seybert to APA Executive Board for the term which runs through August 2015.

- Moved by Nick Bourland, seconded by Deb Porter.
- The Motion was approved.

### **Treasurer's Report**

- Written report provided and reviewed.
  - Motion: To transfer \$5,000 to the APA MSU account to pay for Lunch and Learns, Area Lunches, Community and Regional Lunches, Group New Member Orientations, and AR trainings.
  - Moved by Nick Bourland, seconded by Erica Phillipich.
  - The Motion was approved.

### **Committee Reports**

#### **Communication Committee**

Chair – Jen Shangraw

- Oral report provided and discussed.
  - Newsletter will be released next week. Awaiting a report on the coat drive.

#### **Membership Committee**

Chair – Nick Bourland

- Written report provided and discussed.
  - Current Membership: 2,424 individuals.
  - APA Community and Regional Luncheons have started. 12 scheduled currently and 90 are planned during 2014-2015.
  - Nick is meeting each new member within the first few months of employment for a 20-60 minute welcome conversation or inviting them to join a new member orientation with Maury and Melissa.
  - Area Representative Recruitment is underway for 2015 AR training series. Training begins January 27, 2015.
  - "More you know" sessions are starting back up. Subjects will be "Understanding Family Medical Leave Act," "How Do I Get A Raise," "Knowing Your Rights," "Hiring and Classifications," and "Retirement."

### **Uniserv Report**

Staff - Melissa Sortman

- Continuing APA Community Luncheons
- Overseeing most of the training at our APA More You Know training sessions
- Preparing for the upcoming trainings of the ARs
- Engaged at JHCC meetings and discussing wellness programs
- Keeping apprised of any progress with our court case around the Jan 2014 lump sum bonus payment negotiated by the union for every bargaining unit member

## **Member Questions, Comments, and Concerns**

### **Business and Discussion Items**

- a) JHCC/CLO Update
- b) Appointment of the APA 2015 Elections Committee
  - Motion: To appoint Carol Graysmith, Pat Hampton, Grimaldo Robels, Dave Graff, and Sue Brandt (Chair) as the 2015 Elections Committee.
  - Moved by Jen Shangraw, seconded by Ramiro Gonzales.
  - Motion passed.
- c) Appointment of the 2015 APA Negotiations Committee
  - Motion: To appoint the 2015 APA Negotiations Committee and empower the APA President to communicate the comprehensive list of individuals to the board via email by January 31, 2015.
  - Moved by Nick Bourland, seconded by Laura Wise.
  - Motion passed.
- d) MSU Safe Place – Race for the Place 5k

### **Announcements**

- a) Upcoming APA Meetings:
  - a. February 2015 APA Board meeting will be held on February 17<sup>th</sup>, 2015

### **Adjournment**

- Motion: To adjourn
- Moved by Pat Hampton, seconded by Erica Phillipich.
- Motion passed.
- Meeting was adjourned.

Minutes recorded by and submitted by Aaron Ledger, APA Secretary.