

APA Executive Board Meeting

April 1st, 2014

Call to Order

Members Present

- Nick Bourland
- Ramiro Gonzales
- Pat Hampton
- Maurice Koffman
- Sharon Nichols
- Erica Phillipich
- Nicole Proctor
- Todd Ring
- Leo Sell
- Jen Shangraw
- Laura Wise

Excused Member Absences

- Carol Graysmith
- Aaron Ledger
- Elias Lopez
- Rachel Zakhem

Guests

Approval of Agenda

- Motion: To approve the agenda
- Moved by Jen Shangraw, seconded by Erica Phillipich.
- The agenda was approved.

Approval of Minutes

- Motion: To approve Minutes
- Moved by Sharon Nichols, seconded by Nick Bourland.
- The Minutes were approved.

President's Report

- A written president's report was provided and reviewed.
 - Received multiple election related inquiries and directed them to the APA 2014 Elections Cmte chair
 - Assisted a member with the reclass process
 - Assisted an off-date member whose appointment is not being renewed
 - Addressed member concern around FMLA application
 - Preparing to communicate broadly with members in HIT and RHS around pay raise process and sick leave policy, respectively

Treasurer's Report

- A written treasurer's report was provided and reviewed. Everything is in budget.

Committee Reports

Membership Committee

Chair – Nick Bourland

- Written report provided and discussed.
 - Survey results from new member meetings handed out and discussed

Communications Committee

Chair – Jen Shangraw

- Oral report provided and discussed.
- Work is ongoing for the June Newsletter.

Uniserv Report

Staff - Melissa Sortman

- Written report provided and discussed

Member Questions, Comments, and Concerns

Business and Discussion Items

- a) JHCC/CLO Update
- b) APA 2014 Elections
 - a. Committee will meet on what changes to recommend for next year.
 - b. Total 524 voters
 - Motion: To adopt the election results report as communicated to the APA membership following the public tabulation announcement.
 - Moved by Erica Phillipich, seconded by Leo Sell.
 - Motion passed.
- c) APA/MEA 2014 Spring Representative Assembly
- d) APA Membership Engagement & Communications.
 - a. Member Daniel W. suggested APA change who APA communication emails come from.
 - Motion: That all email correspondence come from the official APA NetID, MSUAPA@msu.edu
 - Moved by Leo Sell, seconded by Todd Ring.
 - Motion Failed. All official email correspondence to members will continue to be sent from the APA President/Chairperson.

Announcements

- a) Upcoming APA Executive meetings:

- May APA Executive Board meeting will be held May 6th
- b) Upcoming MEA meetings:
 - Region 8 – April 16, 2014.
 - MEA Board of Directors – April 24, 2014.
 - MEA Spring RA – April 25 & 26.

Adjournment

- Motion: To adjourn
- Moved by Pat Hampton, seconded by Ramiro Gonzales.
- Motion passed.
- Meeting was adjourned.

Minutes recorded by and submitted by Todd Ring on behalf of APA Secretary Aaron Ledger