

Administrative Professional Association

Meeting Minutes
04/14/09

Action Taken
Time 2:19:00 PM

1 CALL TO ORDER:

A. Attendees

Maury Koffman, Cynthia Schneider, Deb Porter,
Nick Bourland, Ramiro Gonzales, Ann Hancock,
Vivian Leung, Leo Sell, Rachel Zakhem, John
VanDyken-UniServe Director and Catherina
Canfield

B. Absent

Sean Leahy

C. Visitors

Wayne Cass & Deb Bittner, Health Care Coalition

D. Approval of Agenda

Moved by: Vivian Leung

Seconded by: Rachael Zakhem

E. Committee of the Whole re: Coalition of Labor

Out at 2:23

Moved by: Leo Sell

Seconded by: Ramiro Gonzales

Update on the unions and MSU collectively working on
Healthcare

Return at 3:30

Moved by: Leo Sell

Seconded by: Ann Hancock

F. Approval of minutes

Moved by: Ramiro Gonzales

Seconded by: Vivian Leung

2 REPORTS

A. President

B. Treasurers Report

Motion by: Nick Bourland

Seconded by: Vivian Leung

Treasurer will have draft available by next Meeting-May
19th

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Motion to respond to the letter received from Charles Poor.

Motion by: Leo Sell

Seconded by: Sharon Nichols

Motion to announce to membership that we received a clean audit .

President to draft and send announcement to membership notifying membership of the clean audit.

C. Committee Reports

i. Area Reps Report

Training Wednesday, April 15, 2009

ii New Member Orientation Report

15 people attended Orientation

Next Orientation May 20th Spartan Room, International Center

iii Communications Report

Coalition of Labor Organizations update by Cynthia Schneider

D. UniServe Report

3 MEMBERSHIP COMMENTS AND CONCERNS

4 BUSINESS AND DISCUSSION ITEMS

A. 2009 MEA Board Election Results

Cynthia Schneider was elected

B. APA Election Results

Motion by: Deb Porter

Seconded by: Sharon Nichols

Motion made to accept Election Report

Election Report accepted by board.

C SPARKS Update

9 people were nominated to the program.

We are looking to have our own program at MSU June 9, 2009.

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5 Announcements

MEA Representative Assembly May 1 & 2 at
Lansing Center
MEA Labor Relations Practicum June 15-19 in
Kalamazoo
June monthly meeting will take place on June 9th

6 Executive Session

Into session: 4:25 Out of Session 4:37

Motion by: Vivian Leung
Seconded by: Cynthia Schneider
Entered into Executive Session to discuss internal
matters
Motion by: Nick Bourland
Seconded by: Rachael Zakhem

Move out of Executive Session

7 Adjournment: Time

Time 4:40 PM

Moved by: Ann Hancock
Seconded by: Vivian Leung

8 8H Coordinating Council