

MSU Administrative Professional Association MEA/NEA
Executive Board Meeting Minutes
January 8, 2008

Call to order

Meeting called to order by Chairperson Leo Sell at 2:20pm

Board members present: Jean Chisnell, Ann Hancock, Maurice Koffman, Sean Leahy, Sharon Nichols, Cynthia Schneider, Leo Sell, Vikki Tormala; and John VanDyken, UniServ Director

Board members excused: Vivian Leung, Ramiro Gonzales, Deb Porter, Rachel Zakhem

Board members absent: Anne Eure,

Association members present: Kris Kaye

Approval of agenda: Agenda approved

Approval of minutes: Motion made by Sharon and seconded by Sean to approve the December minutes as proposed; motion passed unanimously.

Executive Board Officer:

Reports

President's Report: Written report provided. It was noted that the work climate is getting more difficult. Chairperson also made note to the possibility of the Right to Work campaign getting support in our state. LTD discussion continued within the Coalition. It was noted that Matt Stehouwer has started working with Leo on the webpage issues and online postings.

Treasurer's Report: The finance committee met today to talk about the APA budget. A review of the Balance Sheet as of November 30 was conducted. A motion was made on behalf of the finance committee by Chair Sharon Nichols and was seconded by Maury to adopt the proposed budget as provided by the finance committee; motion passed unanimously

Committee Report: Communications committee: Chair Schneider requested a biography from each board member and any article that a board member would like to have included in The Occasional.

UniServ Report: Written report provided. It was specifically noted that the LTD study committee with HR is continuing. There was also a brief discussion about the health care coalition agreement and that review and preparation is underway for the negotiation of the next agreement in 2 years. John also noted that he will not be in the office next week as he will be attending NEA training. He also stressed the importance of attending the Bargaining, PR, and Political Action conference at the beginning of February; all members are encouraged to attend.

New Business

1. It was noted that a committee was needed for the upcoming elections. An elections committee of 3 was appointed by Chair Sell. Members are Deb Porter as chair, Ken Galbraith and Linda Losik.
2. Motion made by Cynthia for a Committee of the Whole. Motion passed at 3:38pm.
Reconvened at 3:52pm
3. A motion was made to suspend the general board meeting and enter into a coordinating council meeting. Motion passed unanimously and moved into coordinating council meeting at 3:56pm.
4. Motion was made by Ann and seconded by Jean to appoint Leo as MEPAC representative. Motion passed unanimously. It should be noted this is a two-year term.
5. Coordinating council meeting adjourned at 4:02pm.
6. Reconvened general board meeting at 4:02pm

7. Motion made by Cynthia and seconded by Jean to suspend the agenda and move into executive session. Motion made by Cynthia and seconded by Jean; motioned passed unanimously at 4:02pm

Executive Session

1. The Board reconvened from executive session at 4:43pm and reported the Board discussed the results of the Board of Reference hearing.
2. A motion was made by Sharon and seconded by Cynthia to authorize Maury to procure the Votenet subscription and adjust the finance budget to reflect the increased costs of the Votenet subscription. Motion passed unanimously.
3. The re-run of the delegate election timeline was established. Maury made a motion and seconded by Sharon to rerun the delegate election and set the timeline of events to begin on January 11 and end on January 30. Motioned passed unanimously.
 - a. It should be noted that Maury was Co-chair of the elections committee when the disputed 2007 delegate election was conducted and will therefore serve as the chair of the rerun election.
4. Motion made Cynthia and seconded by Sharon to moved back into executive session to discuss the evaluation of the chair; by a vote of 7 in favor and 1 abstention the board moved into executive session at 4:39pm.
5. The board reconvened from executive session at 5:12pm. It was reported that a discussion occurred about the evaluation of the Chairperson and more work was to be conducted on the topic and reported at the February meeting.

Motion to adjourn by Maury, seconded by Jean; motion passed unanimously.
Meeting adjourned at 5:13pm

Submitted by Maurice Koffman, APA Secretary
January 8, 2008